



Notice of The 8th annual General Meeting

Notice is hereby given that the eighth Annual General Meeting (the 'Meeting') of Pakistan Aluminium Beverage Cans Limited (the 'Company') will be held on April 28, 2023 at 12:00 noon PST at ISE Auditorium, 55-B, ISE Towers, Jinnah Avenue, Islamabad to transact the following business:

Ordinary Business:

1. To confirm minutes of the seventh Annual General Meeting held on May 23, 2022.
2. To receive, consider and adopt the Audited Accounts for the year ended December 31, 2022, together with the Auditors' and Directors' reports.
3. To appoint Auditors for the financial year ending December 31, 2023 and to fix their remuneration.
4. To transact any other business with the permission of the Chairman.

By order of the Board

Sohail Akhtar Gogal
Company Secretary

Islamabad
Dated: April 7, 2023

Notes:

1. Closure of Share Transfer Books

The register of members will remain closed from April 20, 2023 to April 28, 2023 (both days inclusive). Shareholders whose names appear in the Register of Members on April 19, 2023 will be entitled to attend the Annual General Meeting (AGM). Transfers received in order at the office of our Share Registrars, THK Associates (Pvt.) Ltd., Plot No. 32-C, Jami Commercial Street 2, D.H.A Phase VII, Karachi, 75500 by the close of business on April 19, 2023 will be treated in time for the purpose of attending the annual general meeting.

2. Postal Ballot

Pursuant to Companies (Postal Ballot) Regulations 2018, for the purpose of election of Directors and for any other agenda item, subject to the requirements of sections 143 and 144 of the Companies Act 2017, members will be allowed to exercise their right of vote through postal ballot, that is voting by post, in accordance with the requirements and procedure contained in the aforesaid Regulations.



3. Participation in Annual General Meeting

Any member of the Company entitled to attend and vote at this meeting may appoint another person as his/her proxy to attend and vote on his/her behalf. A corporate entity, being a member, may appoint any person, regardless whether he is a member or not, as its proxy. In case of corporate entities, a resolution of the Board of Directors /Power of Attorney with specimen signatures of the person nominated to represent and vote on behalf of the corporate entity shall be submitted to the Company along with a completed proxy form. Proxies in order to be effective must be received by the Company at the Registered Office located at PHA Flat No. 04, Block No. 12, G-8 / 4, Islamabad, not less than 48 hours before the time fixed for holding the meeting

4. Virtual Participation

Pursuant to the provisions of Companies Act, 2017; members residing in a city and collectively holding at least 10% of the total paid up capital may demand the Company to provide the facility of Video-link for participating in a meeting. In this regard please fill the following and submit to registered address of the Company at least 10 days before holding of the meeting.

I/we _____ of _____ being a member of Pakistan Aluminium Beverage Cans Limited holder of _____ Ordinary Share(s) as per Registered Folio No. _____ opt for video conference facility at _____.

Signature of member

The video conferencing facility will be provided only if the Company receives consent from members holding in aggregate 10% or more shareholding residing in a city, to participate in the meeting through video conference at least 10 days prior to date of meeting. The Company will arrange video conference facility in that city subject to availability of such facility in that city.

5. Payment of cash dividend through electronic mode

Under the provisions of Section 242 of the Companies Act, 2017, it is mandatory for a listed company to pay cash dividend to its shareholders only through electronic mode directly into bank account designated by the entitled shareholders. In order to receive dividend directly into their bank account, shareholders are requested to have their bank account information and Zakat status updated directly with shareholder's broker/ participant/ CDC account services.

6. Unclaimed Dividend / Shares under Section 244 of the Companies Act, 2017:

In compliance of section 244 of the Companies Act, 2017, an updated list for unclaimed shares/dividend declared by Pakistan Aluminium Beverage Cans Limited ("the Company") details whereof are appearing on the Company's website at <https://pkbevcan.com>, have remained unclaimed or unpaid. Claims can be lodged either at the Company's Office or submitted to the Company's Share Registrar, M/s. THK Associates (Pvt.) Ltd for receipt of dividend / shares.



7. Further Guidelines for shareholders

CDC account holders will have to follow the guidelines issued by the SECP through its Circular 1 of January 26, 2000, stated herein below:

A. For Attending the Meeting

- In case of individuals, the account holder or sub account holder and/or the person whose securities are in group account and their registration details are uploaded as per the Regulations, shall authenticate his/her identity by showing his/her original CNIC or original passport at the time of attending the Meeting.
- In case of corporate entity, a resolution of the Board of Directors / Power of Attorney with specimen signature of the nominee shall be produced (unless the same has been provided to the Company earlier) at the time of the Meeting.

B. For appointing Proxies

- In case of individuals, the account holder or sub-account holder and/or the person whose securities are in group account and their registration details are uploaded as per the Regulations shall submit the proxy form as per the above requirement.
- The proxy form shall be witnessed by two persons, whose names, addresses and CNIC numbers shall be stated on the proxy form.
- Attested copies of CNICs or passports of the beneficiary owner and the proxy shall be attached with the proxy form.
- The proxy shall produce his/her original CNIC or original passport at the time of the Meeting.
- In case of corporate entity, a resolution of the Board of Directors/ Power of Attorney with specimen signature should be submitted along with the proxy form to the Company.

Form of Proxy is enclosed

8. Electronic transmission of Audited Financial Statements

- Annual Financial Statements of the Company for the financial year ended December 31, 2022 have been placed on the Company's (website www.pkbevcan.com).
- Members are further informed that under Section 223(6) of the Companies Act 2017, circulation of Audited Financial Statements and Notice of Annual General Meeting has been allowed in electronic format. In compliance with the same, soft copies of the Annual Report 2022 are being emailed to the members.
- Any member requiring printed copy of Annual Report 2022 may send a request using a Standard Request Form placed on Company website. Such members shall be provided printed copy of Annual Report 2022 free of cost within seven days.
- Members are also requested to intimate any change in their registered email addresses on a timely manner to the Share Registrar, to ensure effective communication by the Company.

9. Intimation of Changes of Address:

- Shareholders are requested to promptly notify any changes in their registered addresses.